

Sample photography policy

Taken and amended from the Child Protection in Sport Unit website
www.thecpsu.org.uk

A policy about taking and using photographs of children and young people should include the following:

1. Avoid using children's names (first name or surname) in photograph captions. If the child is named, avoid using his or her photograph. If the photograph is used, avoid naming the child.
2. Use a parental permission form to obtain consent for a child to be photographed/videoed.
3. Obtain child's permission to use their image.
4. Only use images of children in suitable dress to reduce the risk of inappropriate use. Some activities – swimming, drama, gymnastics and athletics for example – present a much greater risk of potential misuse.
5. Address the use of images of children on the organisation's website. Images accompanied by personal information, eg, this is X who likes to collect stamps – could be used by an individual to learn more about a child prior to grooming them for abuse.
6. Written expectations of professional photographers or the press who are invited to an event, making clear the organisation's expectations of them in relation to child protection.
7. Do not allow photographers unsupervised access to children.
8. Do not approve photography sessions outside the event or at a child's home. What is cyberbullying? What can we do to stop it?

Sample consent form for the use of photographs and video. (Parents and children)

- **(Name of group/organisation)** recognises the need to ensure the welfare and safety of all children.
- In accordance with our child protection policy we will not permit photographs, video or other images of children and young people to be taken without the consent of the parents/carers and children.
- The **(Name of group/organisation)** will follow the guidance for the use of photographs a copy of which is available from (insert name)
- The **(Name of group/organisation)** will take all steps to ensure these images are used solely for the purposes they are intended. If you become aware that these images are being used inappropriately you should inform **(Name of group/organisation)** immediately.

I (parent/carer) consent to **(Name of group/organisation)** photographing or videoing **(Name of child)**.

Date:

I (insert name of child) consent to **(Name of group/organisation)** photographing or videoing my involvement in (event).

Date:
