

# NSPCC

## Example of audit form for child protection arrangements

Child protection requirement	Is this in place?	Date last reviewed	Date of next review	Has everyone who needs to know about it been informed and received their copy of policy/procedure/guidance	Comments/feedback	Action needed
Child protection/safeguarding policy						
Procedure for concerns about a child						
Procedure for dealing with an allegation against an adult						
Procedure for dealing with an allegation against a child/young person						
Designated safeguarding officer (DSO) for children						
Deputy (DSO)						
Code of behaviour: Adults						
Code of behaviour: Children and young people						
Recording and information sharing						
Safer recruitment						
E-safety						

**EVERY CHILDHOOD IS WORTH FIGHTING FOR**

# NSPCC

Anti-bullying						
Complaints						
Whistle-blowing procedure						
Health and safety						
Leaflets and information for children and families about child protection						
Child protection training/briefing programme, supervision and support for staff/volunteers						
Lone working						